



Application for Use of Tabernacle/Kull Youth Facilities

Legal Name of Group: _____ (“Applicant”)

Tax Status of Group: XX 501©(3) * Other non-profit * Individual For-Profit Entity
(*please provide IRS status letter with application)

Description of Event: _____

Attendees: Approx Number: _____ Type (circle): Members Students Employees
General Public Ticketed Public

Facility Areas Requested: _____

Single Event Event Date(s) from _____ to _____
 Recurring (Use of specific rooms/areas for regularly scheduled program)
Weekly from _____ to _____ (last use date)
(Circle day) Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Other Frequency (list specific dates): _____

Event Time(s): From: _____ AM or PM to _____ AM or PM

Facility Access Required (including setup and cleanup):

Setup: Date: _____ Cleanup: Date: _____
Time: _____ AM or PM Time: _____ AM or PM

Upon approval of this Application, Applicant agrees to pay a Reservation Deposit within 7 calendar days in order to secure reservation. Prior to use of Tabernacle facilities, the Applicant will provide a certificate of liability insurance in the amount of at least \$500,000 naming Ocean City Tabernacle as additional insured.

Representative Signature: _____
Representative Name (Printed): _____ (“Representative”)
Representative Office/Title or Authorized Role with Group: _____

Correspondence Address: _____

Applicant’s Reservation Contact:

Name: _____ email: _____ Phone #: _____

Tabernacle’s Reservation Contact:

Name: _____ email: _____ Phone #: _____

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Approved: Yes No Date of Approval: _____ By: _____
Reservation #:

Total Fees (excl Sec Deposit)	\$ _____	Received Date: _____	Check # _____
Reservation Deposit:	\$ _____	Received Date: _____	Check # _____
Fee Balance (by 30 Days)	\$ _____	Received Date: _____	Check # _____
Security Deposit:	\$ _____	Received Date: _____	Check # _____
Recurring Fee per _____:	\$ _____	(Due 1 st of Month prior to uses in that month)	

INSURANCE CERT DUE _____ Received Date: _____
Copy to be given to applicant after approval. Original application to be retained in the Tabernacle files.